

# Creative Academy Coach

Creative Academy is a Christian Homeschool Academy offering dynamic and engaging classes for K-12 homeschool students in Maple Grove, Minnesota. Our preschool cooperative program equips PK parents as you lead your children in learning arts, music, math, science, and language acquisition.

We partner with parents to train up a generation of culture-shapers through the format of educational discipleship, helping students strengthen their biblical foundations, enhance academic curiosity, develop marketable skill sets, and build healthy and wholesome relationships.

Upon graduation, Creative Academy students will demonstrate a biblical worldview, a lifelong love of learning, an appreciation for the arts, and a dedication to a well-formed conscience and reasoning skills, equipping them to excel in the home, the church, and the marketplace.

Please submit all resumes with a cover letter to andrew@creativechurch.com

### Position Description:

Someone passionate about students learning, imparting Christian values, fostering healthy relationships and keeping track of class progress and communicating with parents.

#### Position Details:

- Position Type: Part-time, hourly
- Hours Per Week: 2 hours up to 30 hours per week
- Depending on what classes you teach, your hours and required meetings will be determined
- Reports to: Creative Academy Director

# Essential Duties & Responsibilities:

## Leadership Oversight:

- Basic classroom management and behavioral management
- Instructing a class, completing the curriculum

- Partnering with parents (as these are homeschooled students)
- Following up with parents and students to help maintain a level of excellence
- Demonstrating and imparting Christian values, prayer and devotionals in class
- Maintaining a biblical mentorship relationship with students
- Commitment to a full school year of teaching to stay consistent for students
- Attending all staff meetings and all school events

# Growth and Development:

- Organizational skills are required with a demonstrated ability to develop ideas and plan and execute events
- Parent/instructor communication platform
- Budgeting for classroom supplies and processing expense reports
- Opportunity for growth of teaching a full load, or moving into partially administrative/leadership roles
- Opportunity to help develop future curriculum that could be used.

#### Qualifications & Skills:

- Mature and ongoing personal relationship with Jesus Christ.
- Ability to fully embrace the vision, values & statement of faith of Creative Church.
- Must be able to maintain confidentiality and exercise discretion.
- Organization and strong communication skills are essential.
- Must have the ability to plan, budget, delegate and meet deadlines on time.
- Ability to work in a team and or independent professional manner.
- Manage time and schedules well
- Have reasonable classroom management and communication skills
- Ability to follow along with curriculum